

**JOINT FREE PUBLIC LIBRARY OF THE CHATHAMS INC.
CHATHAM, NEW JERSEY 07928**

**BOARD OF TRUSTEES
AGENDA
Tuesday, June 23, 2022
7:30 PM**

STATEMENT: Let the record show that adequate notice of this meeting has been given.

CALL TO ORDER

PRESIDENT'S REPORT

APPROVAL OF MINUTES

REPORT OF THE TREASURER

**RESOLUTION #2022-40
AUTHORIZING PAYMENT OF BILLS**

Resolved that the Library Board of Trustees approves payment of *Bills to Ratify, New Bills* and *New Additional Bills* as presented.

COMMITTEE REPORTS

Building and Grounds

Strategic Planning

Strategic Plan update

Morris-Union Federation

Friends of the Library

Personnel

Finance

- Funding from towns status
- 2021 Audit Report – Robert McNinch, CPA, Audit Manager at Wielkocz & Company, LLC

DIRECTOR'S REPORT

**RESOLUTION #2022-41
AMENDING RESOLUTION #2022-37
AUTHORIZING POSITION – EMERGING TECHNOLOGIES/TEEN LIBRARIAN**

Whereas the Board of Trustees authorized a position Emerging Technologies/Teen Librarian position at the April 28, 2022 Board meeting, and

Whereas excellent candidates who do not meet all qualifications in the position description have applied who are otherwise qualified and talented, and

Whereas the Interviews Team rated such candidates more highly than any others, and

Whereas the Board of Trustees authorized a Library Associate/Intern category of employee on April 23, 2019 for the purpose of utilizing staff with sufficient experience but without a Master's Degree for selected librarian-level tasks, and

Whereas New Jersey State Aid requirements mandates the number of professionals that must hold a New Jersey Professional Librarian Certificate based on population and the requirement for Library of the Chathams is fulfilled by the Director's Certificate, and

Whereas a Master's Degree in Education with a certificate in Library Media Specialization and other degrees bring skills relevant to this position,

Therefore, resolved that the Board of Trustees approves of alternate approaches to filling this position at this time:

1. The Board of Trustees authorizes the Director to fill the position Emerging Technologies/Teen Librarian with a qualified Associate or Intern-level candidate until a mutually-agreeable date when the Master's Degree will be completed and the employee will assume the Librarian-level position. If the candidate is an Intern, a part-time work schedule may be considered temporarily.
2. The Board of Trustees authorizes an exception to the requirement that the candidate possess or be able to obtain a New Jersey Professional Librarian Certificate where a relevant degree has been attained since position does not require said Certificate for the library to qualify for state aid.

OLD BUSINESS

NEW BUSINESS

Library Business Center in Township Municipal Building - Mayor Ashley Felice suggestion for Board consideration.

MEETING OPEN TO THE PUBLIC

ADJOURNMENT AND/OR RESOLUTION: Be it resolved by The Library Board of Trustees that it adjourn to an executive session to discuss the following subject matter without the presence of the public in accordance with the provisions of R. S. 10:4-12: _____ . The matters discussed will be made known to the public at such time as appropriate action is taken on said matters, and when disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of The Library.

RESOLUTION #2022-__
TO ADJOURN TO EXECUTIVE SESSION

Be It Resolved by the Library Board of Trustees that it adjourn to an executive session to discuss the following subject matter without the presence of the public in accordance with the provisions of R. S. 10:4-12: _____. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Library Board that the public interest will no longer be served by such confidentiality.

RESOLUTION #2022-__
TO RETURN TO PUBLIC SESSION

Be It Resolved by the Library Board of Trustees to return to public session at _____pm.