Call to Order

Statement of Adequate Notice: Pursuant to the requirements of the Open Public Meetings Act, adequate notice of this meeting has been provided as follows: Chatham Courier, Morris County Daily Record, library website, notice provided to Chatham Borough Clerk, Chatham Township Clerk, and School Board Executive Assistant. Notice of virtual meeting was sent to same with exception of library bulletin board.

Approval of Minutes

Report of the Treasurer

Resolution #2020-44
Authorizing Payment of Bills
Resolved that the Library Board of Trustees approves payment of Bills to Ratify, New Bills and New Additional Bills as presented.

Committee Reports

Finance

Building and Grounds

Strategic Planning

Resolution #2020-45
Adopting Revisions to Library Reopening Plan
Resolved that the Library Board of Trustees approves revisions to the Library Reopening Plan as presented [amended].

Morris-Union Federation – No Annual Business Meeting will be held this year.

Friends of the Library

Personnel
RESOLUTION #2020-46
COMPUTER USE, ELECTRONIC MAIL, AND INTERNET POLICY
Resolved that the Library Board of Trustees approves the Computer Use, Electronic Mail, and Internet Policy as presented [discussed].

RESOLUTION #2020-47
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR LABOR AND EMPLOYMENT LEGAL SERVICES

WHEREAS, Library of the Chathams has a need to acquire labor and employment legal services in the year 2020 as non-fair and open contract pursuant to the provisions of N.J.S.A. 19:20.5,

RESOLVED that a professional services contract is hereby awarded to Plosia Cohen Law Firm, LLC at a rate of $185.00 per hour not to exceed $5,000.

DIRECTOR’S REPORT

RESOLUTION #2020-48
AUTHORIZING DEACCESSION OF ITEMS NO LONGER NEEDED FOR PUBLIC SERVICE
The Board of Trustees authorizes the deaccession of Woman’s Club of Chatham meeting room chairs, three Children’s Room blob-style chairs, and a decades old Toshiba telephone system and telephones, which are no longer needed for public service. All items will be posted for public auction.

RESOLUTION #2020-49
AUTHORIZING EARLY CLOSING ON NEW YEAR’S EVE
Resolved that Library of the Chathams will close at 3:00 pm on December 31, 2020.

OLD BUSINESS
Reopen timing discussion

NEW BUSINESS

MEETING OPEN TO THE PUBLIC

ADJOURNMENT AND/OR RESOLUTION: Be it resolved by The Library Board of Trustees that it adjourn to an executive session to discuss the following subject matter without the presence of the public in accordance with the provisions of R. S. 10:4-12: ___________________________. The matters discussed will be made known to the public at such time as appropriate action is taken on said matters, and when disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of The Library.
RESOLUTION #2020-_______ TO ADJOURN TO EXECUTIVE SESSION:

Be It Resolved by The Library Board of Trustees that it adjourn to an executive session to discuss the following subject matter without the presence of the public in accordance with the provisions of R. S. 10:4-12: ____________________________. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Library Board that the public interest will no longer be served by such confidentiality.

____________________________________
Andy Hollander, President, Board of Trustees

Date: ________________

I certify that the above is a true copy of Resolution #2020-_______ passed by the Board of Trustees of the Library of The Chathams at Special Meeting held on date ____________.

____________________________________
Susan Allen, Secretary