STATEMENT: Let the record show that adequate notice of this meeting has been given.

CALL TO ORDER

APPROVAL OF MINUTES

REPORT OF THE TREASURER

RESOLUTION #2019-25
AUTHORIZING PAYMENT OF BILLS
Resolved that the Library Board of Trustees approves payment of Bills to Ratify, New Bills and New Additional Bills as presented.

COMMITEE REPORTS

Finance

Building and Grounds

Strategic Planning

Morris-Union Federation

Friends of the Library

Personnel

RESOLUTION #2019-26
AUTHORIZING CHANGE IN COMPENSATION
Resolved that, in accordance with N.J.S.A. 34:11-56a4, as recently signed by Governor Murphy raising the minimum wage to $10.00 per hour effective July 1, 2019, the Library Board of Trustees authorizes increases in compensation as follows effective July 1, 2019:

- Helen Brogan – increase of 0.99/hourly to $10.00/hourly
- Elizabeth Holler – increase of 0.42/hour to $10.00/hourly
- Christopher Finazzo – increase of $1.15/hour to $10.00/hourly
- Nico Corpuz-Nicolas – increase of $1.40/hour to $10.00/hourly
• Elizabeth Dick – increase of $1.40/hour to $10.00/hourly
• Sarah Craggs – increase of $1.11/hour to $10.00/hourly

RESOLUTION #2019-27
DESIGNATION OF PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)
Resolved that the designated Public Agency Compliance Officer (P.A.C.O.) is Karen Brodsky, Director effective immediately.

RESOLUTION #2019-28
AUTHORIZING DIRECTOR TO HIRE EMPLOYEES
Whereas the authority to hire employees on behalf of the Board of Trustees was verbally delegated to the Director on April 28, 2015 following the passage of Resolution #2015-23 Ratifying Hiring of Professionals,

Be It Now Resolved that the Board of Trustees ratifies that it has authorized the Director to hire employees, reporting new hires at the monthly Board meeting.

RESOLUTION #2019-29
CLARIFYING EMPLOYEE POLICIES
Whereas the past practice of Library of The Chathams has been that the Union Contract terms apply to nonunion employees as well as union employees with the exception of annual increases in compensation and payment for unused accrued sick time on retirement,

Therefore resolved that the union contract benefits and obligations in the Agreement Between Communications Workers of America Local 1031, AFL-CIO and the Joint Free Public Library of The Chathams dated January 1, 2018 to December 31, 2020 Non-Supervisory Unit and Supervisory Unit apply as appropriate to nonunion employees except for annual increases in compensation and payment for unused accrued sick time on retirement.

Be It Further Resolved that this resolution shall be authorized for each contract term moving forward until the library has a separate Employee Handbook.

RESOLUTION #2019-30
CREATING A LIBRARY ASSOCIATE / LIBRARY INTERN EMPLOYEE CATEGORY
Resolved that the Library Associate / Library Intern Employee category is approved as discussed [amended].

RESOLUTION #2019-31
ADOPTING AN EMPLOYEE ASSISTANCE PROGRAM POLICY
Resolved that the Library Board of Trustees approves adoption of the Employee Assistance Program Policy as discussed [amended].

DIRECTOR’S REPORT
OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT AND/OR RESOLUTION: Be it resolved by The Library Board of
Trustees that it adjourn to an executive session to discuss the following subject matter without
the presence of the public in accordance with the provisions of R. S. 10:4-12:
_____________________________. The matters discussed will be made known to the public at
such time as appropriate action is taken on said matters, and when disclosure will not result in
unwarranted invasion of individual privacy or prejudice to the best interests of The Library.