CALL TO ORDER: At the Library at 7:40 p.m. by Mr. Hollander.

ATTENDANCE: Mrs. Allen, Mrs. Dagounis, Mayor Harris, Mr. Hollander, Mrs. Montague, Mrs. Nelson; Director Brodsky was also present.

ABSENT: Township Representative Sullivan

PUBLIC NOTICE: Mr. Hollander stated: Let the record show that adequate notice of the meeting has been given.

REORGANIZATIONAL MEETING

RESOLUTION #2018-01 was approved.

CONSENT AGENDA: Motion to adopt resolutions #2018-03 through #2018-12 was approved.

MINUTES: On motion made and seconded, the Minutes of the December 12, 2017 meeting were unanimously approved.

TREASURER’S REPORT: By motion made and seconded the Report of the Treasurer and related documents were accepted. Bills to be Ratified, New Bills, and Additional New Bills to be paid were unanimously approved. Resolution #2018-13 was passed.

Resolution #2018-17 reserving capital funds was passed.

BUILDINGS AND GROUNDS: An exterminator was hired.

STRATEGIC/LONG-RANGE PLANNING: $300,000 has been raised to date.

MORRIS-UNION FEDERATION: No report.

FRIENDS OF THE LIBRARY: Barbara Butta donated a custom chess table in memory of her son, Alexander Butta. Lots of books are coming in for the Annual Book Sale. In 2017, there were 504 members and total of $39,944.00. The 2018 Book Sale is March 10. Friends can attend the evening of March 9.

PERSONNEL: Union Contract is under negotiation.
DIRECTOR’S REPORT: Discussed and tabled New Rules of Conduct. Also discussed MAIN annual assessment $59,000 for 2018.

OLD BUSINESS:

NEW BUSINESS: Motion was made, seconded and unanimously passed to approve Fred Pocci as Library Trustee Emeritus. Discussion about DVDs and additional trustees needed.

ADJOURNMENT/DATE OF NEXT MEETING: There being no further business, upon motion made, seconded, and unanimously passed, the meeting was adjourned at 8:40 p.m. The next meeting will be at 7:30 p.m. at The Library on Tuesday, February 27, 2018.

Secretary: ____________________________

RESOLUTIONS

RESOLUTION #2018-01
ELECTING OFFICERS FOR 2018 LIBRARY BOARD OF TRUSTEES

RESOLUTION #2018-02
2018 BOARD MEETING DATES

RESOLUTION #2018-03
A RESOLUTION OF THE JOINT FREE PUBLIC LIBRARY OF THE CHATHAMS, COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING A CASH MANAGEMENT PLAN

RESOLUTION #2018-04
AUTHORIZING SIGNATORIES

RESOLUTION #2018-05
BILL PAYMENT PROCEDURE

RESOLUTION #2018-06
AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR BOOKS

RESOLUTION #2018-07
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR BOOKS

RESOLUTION #2018-08
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR HEATING, VENTILATION, AND AIR CONDITIONING (HVAC) SERVICES
RESOLUTION #2018-09
AUTHORIZING THE AWARD OF NON-FAIR AND OPEN PROCESS
FOR PROFESSIONAL SERVICE CONTRACTS FOR THE YEAR 2018 FOR THE
COMPANIES AND INDIVIDUALS REFERENCED HEREIN

RESOLUTION #2018-10
REAPPOINTING PURCHASING AGENT

RESOLUTION #2018-11
AFFIRMING THE AWARD OF CONTRACT FOR INSURANCE

RESOLUTION #2018-12
AUTHORIZING THE AWARD OF AN EXTRAORDINARY UNSPECIFIABLE SERVICES
CONTRACT ASSOCIATED WITH CREATING, EDITING, LAYOUT, PRINTING,
POSTAGE, AND PHYSICAL BULK MAILING OF THE
LIBRARY NEWSLETTER

RESOLUTION #2018-13
AUTHORIZING PAYMENT OF BILLS

RESOLUTION #2018-14
ESTABLISHING POLICY FOR STOCK DONATION SALE TIMING

RESOLUTION #2018-15
APPROVING CAMPAIGN GIFT ACCEPTANCE AND COUNTING POLICY

RESOLUTION # 2018-16
NAMING FREDRIC POCCI LIBRARY TRUSTEE EMERITUS

RESOLUTION #2018-17
RESERVING CAPITAL FUNDS