STATEMENT: Let the record show that adequate notice of this meeting has been given.

CALL TO ORDER

APPROVAL OF MINUTES

NOMINATING COMMITTEE

REPORT OF THE TREASURER

RESOLUTION #2017-38
AUTHORIZING PAYMENT OF BILLS
Resolved that the Library Board of Trustees approves payment of Bills to Ratify, New Bills and New Additional Bills as presented.

Finance

Building and Grounds

Strategic Planning

RESOLUTION #2017-39
AWARDING PROFESSIONAL SERVICES CONTRACT FOR ARCHITECT SERVICES RELATED TO RMR PROJECT
Resolved that the Library Board of Trustees awards a contract to Arcari + Iovino Architects, P.C. for a total fee of $210,000 for the library RMR Project as detailed in a proposal dated October 25, 2017, on recommendation of the library Strategic Planning Committee pursuant to the Fair and Open solicitation.

Morris-Union Federation
Berkeley Heights Public Library will be temporarily closed beginning December 4 at 9:00 PM, until new location is ready in January.

Friends of the Library
RESOLUTION #2017-40
APPROVING ANNUAL SALARIES FOR NON-UNION STAFF

Resolved that the following non-union staff members’ compensation be adjusted as follows effective January 1, 2018.

Karen Brodsky will receive a salary increase of __________
Galina Natenzon will receive a salary increase of __________
Margaret Harvey will receive a salary increase of __________
Jean McFadden will receive a salary increase of __________
Part-time staff members who work insufficient hours to be in the union will receive a salary increase of __________

DIRECTOR’S REPORT

RESOLUTION #2017-41
REAUTHORIZING SHARED SERVICES AGREEMENT FOR INFORMATION TECHNOLOGY SERVICES WITH MADISON PUBLIC LIBRARY

WHEREAS, Library of The Chathams entered into a Shared Services Agreement with Madison Public Library on November 22, 2013 for Information Technology Services, and

WHEREAS, by the terms of the Shared Services Agreement, this Agreement expires on December 31, 2017, and

WHEREAS, this Shared Services Agreement has proven a satisfactory method of delivering information technology services.

NOW, THEREFORE, BE IT RESOLVED that Library of The Chathams Board of Trustees agrees to the extension of this Shared Services Agreement through 2018 under the terms of the existing Agreement.

RESOLUTION #2017-42
AUTHORIZING M.A.I.N., INC. MEMBERSHIP AGREEMENT

WHEREAS, a number of libraries (hereinafter called the “Members”) have together formed “M.A.I.N., Inc.” for the purposes of supplementing and enhancing a computerized integrated library information system (the “ILS System”) for such libraries; and

WHEREAS, the Members have created a nonprofit corporation of libraries called the Morris Automated Information Network, Inc. (M.A.I.N., Inc.) with full power and authority to do all things necessary as agent to the Members, and to perform all obligations and to exercise all the rights of M.A.I.N., Inc. and
WHEREAS, sharing services is a cost effective method of increasing availability of materials to our residents; and

WHEREAS, Members are willing to share with other Members all or parts of their individual collections for reciprocal borrowing and demand management; and

WHEREAS, Members agree to release and hold harmless M.A.I.N., Inc. and its employees from any liability resulting from acts of any third parties or other Members; and

WHEREAS, Members agree to abide by the By-Laws, policies and procedures of M.A.I.N., Inc.;

THEREFORE RESOLVED, that the Library Board of Trustees of Library of The Chathams certifies that it meets the qualifications of membership set forth in the By-Laws of M.A.I.N., Inc.. This Agreement is effective January 1, 2018, and will remain in effect for one year from this date.

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT AND/OR RESOLUTION: Be it resolved by The Library Board of Trustees that it adjourn to an executive session to discuss the following subject matter without the presence of the public in accordance with the provisions of R. S. 10:4-12: ____________________________. The matters discussed will be made known to the public at such time as appropriate action is taken on said matters, and when disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of The Library.